

Yate Town Council Finance and Governance Committee Minutes of the Meeting held on 26th March 2024 from 7.00pm until 7.35pm at Poole Court

Present:

Councillors Nicola Clarke, Mike Drew (Chair), John Ford, Cheryl Kirby and Chris Willmore.

Finance Manager & RFO and Deputy RFO.

Minute 1. Apologies for Absence

Apologies of absence were received from Councillors Aziz Chowdhry, Gabi Miron, Ben Nutland, Ray Perry and Karl Tomasin. Councillor Margaret Marshall was absent.

Minute 2. Members Declarations of Interest Under the Localism Act 2011

Declarations of interest under the Localism Act 2011 were received from:

Councillor Nicola Clarke Yate Bike Hub

Minute 3. Public Participation Session with Respect to Items on the Agenda

No members of the public were present.

Minute 4. Minutes of the Finance and Governance Committee Meeting Held on 6th February 2024

It was **RESOLVED** that the minutes of the meeting of the Finance and Governance Committee held on 6th February 2024 be approved and signed as a true and accurate record.

Minute 5. Items for Discussion/Requiring Resolution or Recommendation to Full Council

5.1 Urgent Consultations

No urgent consultations were received.

5.2 Urgent Documents for Signing/Sealing

The following document was received and signed:

- Youth Commission Schedule 2024 agreement with LPW for the period 1st April 2024 to 31st March 2029 to the sum of £66,000 per annum, increased annually by RPI.

5.3 Direct Debits and Standing Orders

It was **RESOLVED** that:

- 1) the use of Direct Debits, Standing Orders and BAC's payments be approved;
- 2) the up-to-date listing of Direct Debits and Standing Orders payments be approved. (Appendix 1)

5.4 Funding Agreement Citizens Advice South Glos (CASG)

It was **NOTED** that to ensure that the service provision is in place ready for 1st April 2024 as per the Funding Agreement commencement date, under delegated powers granted to the Clerk (The Town Clerk, in consultation with the Chair or Vice Chair of appropriate Committees, Sub-Committee, Working Group or Project Steering Groups can take action deemed desirable on any matters which the Committee concerned have delegated powers but which require urgent action) following consultation with the Finance and Governance Committee, officers proceeded with issuing the one-year Funding Agreement to CASG for £17,416 with the addition of a specific target with the following requirement:

3 Change of Premises

To keep the Town Council updated with the timeline of the change in premises and supply a copy of the equalities impact assessment before the movement of services is completed so that the Town Council can understand:

- *how face-to-face visits from residents will be accommodated at the new premises in terms of:*
- *how CASG is planning to make provision in terms of dedicated parking bays for face-to-face visits, as well as explaining the mechanisms to let people know how to access parking bays;*
- *how CASG will remove any barriers for people wishing to access their service;*
- *how CASG propose to monitor the impact of the premises move on accessibility to the service.*

It was **RESOLVED** that future funding to the CASG will be considered in the context of Yate Town Council receiving a satisfactory equalities impact assessment in relation to the change of premises.

5.5 Staffing & Governance Sub-Committee

It was **RESOLVED** that the current advertising budget for vacancies of £400 is increased to £1,150 (for an average of 10 vacancies @ £115 per vacancy) and the additional cost is to be met from within the Service Support 2024/2025 budget.

Minute 6. Items Received

6.1 Items for Consideration from the Environment and Community Committee meeting held 5th March 2024

It was **NOTED** that no recommendations were received from the Environment and Community Committee meeting held on 5th March 2024.

6.2 Sealing and Signing of Town Council Documents

It was **NOTED** that the following documents have been signed or sealed and signed:

- Licence between Yate Town Council and Yate and District Bowling Club for Sunnyside Bowling Green/Pavilion for 1st April 2024 to 30th September 2024 for £15,970;
- Annual licence for the gate at the Vintage Birdcage Cakery which runs from 1st April 2024 to 31st March 2025;
- Funding Agreement with Off The Record (Bristol) for the provision of Weekly Hub Sessions at the Armadillo, to the value of £4,500 annually for the period 1st April 2024 until 31st March 2025;
- Localism Contract with South Gloucestershire Council for the period of three years commencing 1st April 2024 with the pricing schedule for 2024/2025 to the sum of £32,540.20.

6.2 Accounts for Payment

The accounts for payment, previously authorised in line with the Financial Regulations were received and **NOTED**. (Appendix 2)

6.3 Bank Reconciliations

It was **NOTED** that the bank reconciliations to 31st December 2023 have been sent to Councillor Nicola Clarke to independently check and approve. Thanks were passed to Councillor Nicola Clarke.

6.4 Status of all Groups that Report to Finance and Governance Committee

The following was **NOTED**:

Sub-Committee/Group	Date of Meeting/Update	Appendix
Grants and Finance Sub-Committee	A meeting is to be arranged when required. The 2024 general grants round will open 1 st April 2024 and will be advertised on the Yate Town Council website and announced via social media. The closing date is set for 21 st June 2024.	
Priorities and Strategy Scrutiny Working Group	A meeting took place on 28 th February 2024 and the minutes were received. The next meeting is planned for mid-April 2024.	
Staffing and Governance Sub-Committee	A meeting took place on 7 th February 2024 with the minutes received at Full Council 20 th February 2024. A recommendation from this meeting was received under item 5.5. A meeting, (appertaining to Staffing) took place on 13 th March 2024 with the minutes received in confidential session under item 7.2.a.	

6.5 Status of all Outside Bodies that Report to Finance and Governance Committee

The following was **NOTED**:

Outside Bodies	Date of Meeting/Update	Appendix
Avon Local Councils Association (ALCA) Regional Committee	The draft minutes of the ALCA Regional Committee meeting held 4 th January 2024 had previously been circulated. The draft minutes for the meeting held 14 th March 2024 are not yet available.	
National Association of Local Councils (NALC) Super Council's Network (SCN)	The minutes of the SCN meeting held on 14 th February 2024 are not yet available. The next SCN meeting is due to be held on 16 th May 2024 at 12.00 – 13.15 via Zoom.	

6.6 Premises

The following was **NOTED**:

- All venues continue to be well used and attracting new regular hirers;
 - A regular Sunday faith group booking has now been made at the Pop Inn Café which adds to the overall increase in bookings at this venue;
 - The Parish Hall is very well utilised at the weekends for children's parties/family social events. March proved very popular for Saturday bookings with 13 bookings taken across 4 Saturdays, including 4 bookings on one day;
 - We are seeing an increase in Local Authority bookings at Poole Court;
 - The Station Road Halls continue to be popular and versatile venues hosting a broad range of community activities. Since the beginning of 2024, the variety of bookings seen across both halls include:-
- | | |
|--|---|
| • 2 x drug support groups | • Model Railway Exhibition |
| • Band practice | • Southern Brooks and The Care Forum bookings |
| • U3A - Recorder, Sewing, Kurling, Tribal Fantasy groups | • Iftar Community Dinner |
| • 3 x faith groups | • Yate Men's Shed |
| • Therapy sessions | • Slimming World |
| • Autism Support Groups | • Fitness/Yoga Classes |
| • Hongkongers in Britain | • Sodbury Tennis Club inclusive tennis sessions |
| • Dance Practice | • Civil Service Retirement Fellowship |
| • Timorese Community Bookings | • 50 th Wedding Anniversary/family parties |
| • SARAID Search and Rescue Training | • South Glos Council Training Workshop |
| • Julian House Health and Wellbeing Sessions | |

6.7 Consultations

a) Consultations Received

It was **NOTED** that there were no consultations received.

b) Consultation Responses

It was **NOTED** that there were no consultation responses.

6.8 Fundraising

a) Annual Fundraising Report

The annual funding report was received and **NOTED**. (Appendix 3)

b) Yate Community Bike Hub

It was **NOTED** that the Chairs of the Grants and Finance Sub-Committee and the Climate and Planet Sub-Committee met with a representative of Yate Community Bike Hub on 20th February 2024 to discuss the consideration of a Funding Agreement, with a further meeting planned for the beginning of April to progress the matter further.

c) Project Dragonfly

It was **NOTED** that a meeting took place between the Mayor, Councillor Cheryl Kirby, and the Director of Project Dragonfly CIC on 12th March 2024. An update was provided by Councillor Cheryl Kirby.

Minute 7. Confidential Items

7.1 Confidential Items

It was **RESOLVED** to enter confidential session: *In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

7.2 Staffing and Governance Sub-Committee

a) Items for consideration from the Staffing and Governance Sub-Committee meeting held 13th March 2024

The staffing minutes and recommendations held with were received and considered. (Confidential Appendix 4)

It was **RESOLVED**:

- to return to public session;
- 1 x additional Hay 11, 37 hours per week, Estates Person be recruited, with the increased cost to be met from the 2024/2025 budget;
- the Community Projects Department, Community Support Assistant post to be made a permanent 37 hours per week role when the current limited term contract ends in June 2024, with the additional cost to be met from the underspend of existing budgets, with a contingency in place to cover the cost from the Community Support Earmarked Reserve up to the value of £8,964 if the underspend cannot cover the total additional cost;
- the Community Engagement Assistant post to be made permanent when the current limited term contract ends in July 2024, with a light touch review of the role's job description to be undertaken by the Staffing and Governance Sub-Committee before this date;
- the staffing structure be amended to reflect these changes.

b) Hay Scale Review

It was **RESOLVED** to enter confidential session: *In view of the confidential nature of the business about to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

A confidential report was received and considered. (Confidential Appendix 5)

It was **RESOLVED**:

- to return to public session;
- to accept and proceed with the recommendation held within Confidential Appendix 5;
- Councillor Nicola Clarke be added to the Staffing and Governance Sub-Committee list.

Minute 8. Consideration of Impact of Decisions on Climate, Planet and Waste

Consideration took place on impacts on climate, planet and waste following discussion and decisions taken by the council during the meeting. The following was **NOTED**:

- Annual approval for the use of Direct Debits, Standing Orders and BACS;
- Signing of the Localism Contract with South Gloucestershire Council;
- Yate Community Bike Hub Funding Agreement meeting.

Minute 9. Consideration of Items to be Publicised via Social Media / Press Release

Consideration took place of items to be publicised via social media / press release following discussion and decisions taken by the council during the meeting. It was **RESOLVED** that the following be advertised:

The 2024 general grants round opening 1st April 2024 with a closing date set for 21st June 2024.

Direct Debits/Standing Orders/BACS Payments - 2023-2024				
Payee Name	Transaction Detail	Amount	DD/SO/Bacs	Frequency
1st Office	Photocopier leases and copy charges	Variable/£493.41 approx	DD	quarterly
Avon Pension fund	Monthly pension contributions	Variable/£17.5k approx	BACS	monthly
Barclay Card	Monthly payment to clear balance of YTC Barclay Card	Variable dependent on monthly spend	DD	monthly
Barclays Bank	Bank Charges	Variable across multiple accounts approx £150	DD	monthly
British Telecom Payment Service	Pop Café Landline and broadband	Variable/£120 approx	DD	quarterly
CNH Industrial Capital	Estates Vehicle (Ransomes Mower) lease payments	£976.59 (wef 23.6.22)	DD	monthly
HMRC	Monthly Tax/NI payment	Variable/£17k approx	BACS	monthly
ICO	GDPR/Data Protection subscription	£60.00	DD	annually
Lex Autolease	FA16 YMR estates van lease	£208.12	DD	monthly
Lex Autolease	EF18 XBM estates vehicle lease	£335.00	DD	monthly
Lex Autolease	BT18 DZL electric vehicle lease	£265.50	DD	monthly
Lex Autolease	Road fund licences-DD for the annual increase only for all vehicles on lease (3)	Variable/£20-£30 approx per vehicle	DD	annually
Myhrtoolkit Limited	HR IT Software subscription	£110.00	DD	monthly
Profit Reach (Go Cardless)	third-party subscriptions for YTC website	£87.00	DD	monthly
Profit Reach (Go Cardless)	web care plan	£149.00	DD	monthly
Profit Reach (Go Cardless)	hosting of old YTC website	£53.85	DD	quarterly
Public Works Loan Board	Armadillo Loan repayments	£18,908.70	DD	twice yearly
Public Works Loan Board	Heritage Centre loan repayments	£9,062.06	DD	twice yearly
Public Works Loan Board	Multi Activity Building loan repayments	£8,957.90	DD	twice yearly
Public Works Loan Board	Kingsgate Park Refurbishment	£10,200.31	DD	twice yearly
South Gloucestershire Council	Rates - Bowling Pavilion and Football Pavilion	£0 April to September 24	DD	monthly
South Gloucestershire Council	Rates - Heritage Centre	1x.50p	DD	monthly
South Gloucestershire Council	Rates - Parish Hall	1x£220.50 9x£225	DD	monthly
South Gloucestershire Council	Rates - Poole Court	1x£2,841 9x£2,839	DD	monthly
South Gloucestershire Council	Rates - Armadillo	1x£2,143 9x£2,146	DD	monthly
South Gloucestershire Council	Rates - Pop Inn Café	1x£564.75 9x£561	DD	monthly
South Gloucestershire Council	Rates - YMCA	1x£119.65 9 x£117	DD	monthly
South Gloucestershire Council	Rates - Randolph Room Poole Court	1x£148.55 11x£143	DD	monthly
South Gloucestershire Council	Rates - Bad Salz/Genieri Room Poole Court	1x£1148.55 11x£143	DD	monthly
Staff Salaries	Monthly staff salaries	Variable/£62k approx	BACS	monthly
Telefonica 02 UK Limited	Mobile phone sim only contracts x 24	Variable/£185 approx	DD	monthly
Telephone Europe	Telephone Charges	Variable/£92.70 approx	DD	monthly

February 2024 Payment List			
Date Paid	Payee Name	Transaction Detail	Total
01/02/2024	ProfitReach	Website Support	£ 104.40
02/02/2024	Amazon	DVD Armadillo Cinema	£ 3.50
02/02/2024	Amazon	DVDs Armadillo Cinema	£ 17.98
05/02/2024	Barclays	Bank Charges	£ 82.75
05/02/2024	Barclays	Bank Charges	£ 8.50
06/02/2024	Avon Sports Ground Maint Co.	Bowling Green Maintenance	£ 704.50
06/02/2024	Avon Sports Ground Maint Co.	Bowling Green Maintenance	£ 129.60
06/02/2024	Bank Current Account	Bank Transfer	£ 16,175.80
06/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 210.70
06/02/2024	Brake Bros Ltd	Kitchen stock for resale	£ 147.93
06/02/2024	Brake Bros Ltd	Kitchen stock for resale	£ 248.07
06/02/2024	BS1 Fire & Security Ltd	Building Security Maintenance	£ 30.00
06/02/2024	BWS Security	Building Security Maintenance	£ 246.00
06/02/2024	Chapple & Jenkins Wholesale De	Kitchen stock for resale	£ 370.17
06/02/2024	HAGS-SMP	Building Maintenance/Security	£ 7,255.20
06/02/2024	Lex Autolease Ltd	Estates Vehicle Lease Payment	£ 318.60
06/02/2024	Lex Autolease Ltd	Estates Vehicle Lease Payment	£ 249.74
06/02/2024	Murray Hire Ltd	Hire of Equipment	£ 72.00
06/02/2024	Murray Hire Ltd	Estates Equipment Repair/Maintenance	£ 129.18
06/02/2024	Murray Hire Ltd	Estates Equipment Repair/Maintenance	£ 56.00
06/02/2024	The Boundary Magazine	Advertising Town Council Services	£ 69.00
06/02/2024	Virgin Media Payments Ltd	Broad Band Charges	£ 48.00
06/02/2024	West Mercia Energy	Gas/Electric Town Council Properties	£ 7,103.13
08/02/2024	Amazon	Youth Equipment Armadillo	£ 23.97
09/02/2024	South Glos Council	Business Rates	£ 131.00
09/02/2024	South Glos Council	Business Rates	£ 131.00
12/02/2024	Bank Current Account	Bank Transfer	£ 1,217.12
12/02/2024	Morrisons	Fuel Estates Vehicles	£ 77.00
12/02/2024	ProfitReach	Website Support	£ 64.62
12/02/2024	Victorian School.co.uk	Warm Welcome Activities	£ 56.46
13/02/2024	Bank Current Account	Bank Transfer	£ 19,826.54
13/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 462.24
13/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 175.68
13/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 453.28
13/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 432.32
13/02/2024	BWS Security	Building Security Maintenance	£ 295.98
13/02/2024	Chapple & Jenkins Wholesale De	Kitchen stock for resale	£ 288.90
13/02/2024	Complete Business Solutions Gr	Stationery and IT Equipment	£ 78.47
13/02/2024	Complete Business Solutions Gr	Stationery	£ 54.34
13/02/2024	Crystal Market Research Ltd	Survey, data collection, analysis	£ 4,530.00
13/02/2024	DeterTech UK Ltd	Building Security Maintenance	£ 1,214.93
13/02/2024	DeterTech UK Ltd	Building Security Maintenance	£ 1,214.93
13/02/2024	EDF Energy Customers Plc	Electricity - YOSC Lighting	£ 288.04
13/02/2024	Fuelgenie Business Accounts	Fuel Estates Vehicles	£ 286.93
13/02/2024	K N Office Supplies	Stationery	£ 77.22
13/02/2024	Murray Hire Ltd	Estates Staff PPE	£ 431.95
13/02/2024	Myhrtoolkit Limited	IT Software Subscription	£ 145.20
13/02/2024	Re-Energize	Town Council Events Management Fee	£ 2,168.00
13/02/2024	Relyon Guarding & Security Ser	Building Security Maintenance	£ 45.00
13/02/2024	Sedgmoor Telecom Ltd	IT Network Cabling	£ 3,036.00
13/02/2024	SHB Hire Ltd	Estates Vehicle Lease Payment	£ 823.92
13/02/2024	South Gloucestershire Council	Staff Training	£ 50.00
13/02/2024	South Gloucestershire Council	IT Support	£ 715.02
13/02/2024	South Gloucestershire Council	Staff Training	£ 50.00
13/02/2024	STANNAH LIFT SERVICES	Stair lift maintenance	£ 322.74
13/02/2024	Tudor (UK) Ltd	Security Equipment	£ 162.17
13/02/2024	Upper Limits UK	Staff Training	£ 894.00

13/02/2024	Verde Recreo Ltd	All Weather Surface Maintenance YOSC	£ 446.26
13/02/2024	Victorian School.co.uk	Warm Welcome Activities	£ 14.49
13/02/2024	Yate Supplies	Cleaning Materials	£ 75.11
14/02/2024	Bank Current Account	Bank Transfer	£ 17.60
14/02/2024	Petty Cash	Petty Cash Top up	£ 246.51
14/02/2024	Petty Cash	Petty Cash Top up	£ 70.00
15/02/2024	Amazon	Youth Equipment Armadillo	£ 13.00
15/02/2024	Postage	Postal Charges	£ 2.40
16/02/2024	Arundel Arboretum Ltd	Memorial Tree	£ 132.00
16/02/2024	First Aid Online	Staff Training	£ 192.00
19/02/2024	Amazon	IT Equipment	£ 31.52
19/02/2024	Amazon	IT Equipment	£ 81.38
19/02/2024	Avon Pension Fund	Monthly Pension Contributions	£ 17,500.98
19/02/2024	Bank Current Account	Bank Transfer	£ 10,143.20
19/02/2024	Lex Autolease Ltd		£ 402.00
19/02/2024	Morrisons Supermarket	Easter Egg Event	£ 150.00
19/02/2024	Upper Frome Zurich Insurance	Insurance on behalf of Friends Group from their funds	£ 183.74
20/02/2024	Amazon	Reference Book - Yate Ageing Better	£ 7.99
20/02/2024	Amazon	IT Equipment	£ 12.81
20/02/2024	Amazon	Kitchen Equipment Armadillo	£ 96.49
20/02/2024	Morrisons	Fuel Estates Vehicles	£ 82.00
21/02/2024	Amazon	Youth Equipment Armadillo	£ 16.49
21/02/2024	Amazon	Youth Equipment Armadillo	£ 28.84
21/02/2024	Amazon	Youth Equipment Armadillo	£ 39.99
21/02/2024	Telefonica 02 UK Limited	Mobile phone contracts	£ 182.22
22/02/2024	Bank Current Account	Bank Transfer	£ 15,849.47
22/02/2024	HMRC	Monthly Tax/NI Contributions	£ 16,676.70
22/02/2024	The Purple Guide	Reference Book - Town Council Events	£ 30.00
23/02/2024	CNH Industrial	Estates Vehicle Lease Payment	£ 1,171.91
23/02/2024	ProfitReach	Website Support	£ 178.80
23/02/2024	Tel Group Ltd	Phone Charges	£ 111.24
26/02/2024	Bank Current Account	Bank Transfer	£ 4,952.81
26/02/2024	Credit Card Account	Bank Transfer	£ 3,490.86
26/02/2024	Sum Up Payments Ltd	Replacement Card Reader	£ 166.80
27/02/2024	Bank Current Account	Bank Transfer	£ 29,568.46
27/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 240.00
27/02/2024	Beacon Cleaning Services	Cleaning Town Council Properties	£ 43.13
27/02/2024	Brake Bros Ltd	Kitchen stock for resale	£ 90.10
27/02/2024	Brake Bros Ltd	Kitchen stock for resale	£ 137.55
27/02/2024	BS1 Fire & Security Ltd	Building Security Maintenance	£ 78.00
27/02/2024	BWS Security	Building Security Maintenance	£ 1,874.40
27/02/2024	Chapple & Jenkins Wholesale De	Kitchen stock for resale	£ 50.72
27/02/2024	Chapple & Jenkins Wholesale De	Kitchen stock for resale	£ 358.74
27/02/2024	EDF Energy Customers Plc	Electricity - YOSC Lighting	£ 306.94
27/02/2024	Ford Fuel Oils	Fuel Estates Vehicles	£ 885.24
27/02/2024	HAG Door Specialists	Building Maintenance/Security	£ 7,255.20
27/02/2024	Hunts Foodservice Ltd	Kitchen stock for resale	£ 138.77
27/02/2024	J Hollister Hardware	Estates maintenance equipment/materials	£ 75.91
27/02/2024	John Bastin & Sons Electrical	Electrical Works - Town Council Properties	£ 1,026.00
27/02/2024	RD Johns Ltd Food Service	Kitchen stock for resale	£ 64.80
27/02/2024	Safetec Direct Ltd	Estates Staff Uniform	£ 418.19
27/02/2024	South Gloucestershire Council	Cleaning Town Council Properties	£ 2,306.47
27/02/2024	South Gloucestershire Council	Payroll Bureau Charges	£ 235.94
27/02/2024	South Gloucestershire Council	HR Support	£ 343.20
27/02/2024	South Gloucestershire Council	Quarterly Localism Charges	£ 9,346.22
27/02/2024	South Gloucestershire Council	Vehicles SLA Maintenance Agreement	£ 449.39
27/02/2024	South Gloucestershire Council	Street Lighting Repairs	£ 60.00
27/02/2024	St Mary's Youth Centre	Resettling Communities Activities	£ 79.20
27/02/2024	T H White Ltd	Estates Vehicle Maintenance/Repairs	£ 121.34

27/02/2024	The Pitchmark Group Ltd	Football Pitch Maintenance	£ 324.00
27/02/2024	Toolstation Ltd	Estates maintenance equipment/materials	£ 241.71
27/02/2024	Trade UK	Estates maintenance equipment/materials	£ 747.78
27/02/2024	Tudor (UK) Ltd	Building Security Maintenance	£ 1,639.20
27/02/2024	Virgin Media Payments Ltd	Broad Band Charges	£ 56.40
27/02/2024	Virgin Media Payments Ltd	Broad Band Charges	£ 56.40
27/02/2024	Water2Business	Water and Sewerage Charges	£ 339.80
27/02/2024	Yate & District Oral History Project	Grant Funding	£ 170.17
29/02/2024	Bank Current Account	Bank Transfer	£ 60,594.17
29/02/2024	February Salaries	Staff Salary payments	£ 61,388.59
29/02/2024	Morrisons	Warm Welcome Supplies	£ 1.89
29/02/2024	Petty Cash	Petty Cash Top up	£ 0.75
29/02/2024	Petty Cash	Petty Cash Top up	£ 275.32
29/02/2024	Petty Cash	Petty Cash Top up	£ 315.48
29/02/2024	Petty Cash	Petty Cash Top up	£ 311.65

Fundraising Report to 31 March 2024

Listed below is a summary individuals/organisations who have been approached or have donated funding to Yate Town Council projects in the

2023/2024 financial year:			
Name of Organisation	Project Identified	Status of Application	Amount Awarded
ASMC	Easter Egg Extravaganza 2023	Received	£20.00
Barratt Homes	Easter Egg Extravaganza 2023	Received	£250.00
Bellway Homes	Easter Egg Extravaganza 2023	Received	£200.00
Centre for Ageing Better - Micro Grant	Ageism Action Day - £493.60	Unsuccessful	£0.00
Childrens Playground Compny Ltd	Easter Egg Extravaganza 2023	Received	£75.00
David Willson	Easter Egg Extravaganza 2023	Received	£250.00
Dodington Parish Council	Armadillo 23/24 Youth Sessions £24,270	Unsuccessful	£0.00
Dodington Parish Council	Easter Egg Extravaganza 2023	Received	£100.00
Dodington Parish Council	Warm Welcome - various venues	Received	£1,200.00
Dodington Parish Council	Yate Rocks! 2023	Received	£1,000.00
GWR Customer & Community Improvement Fund	Yate Train Station - £25,000	Unsuccessful	£0.00
Historic England	South Yate Community History Project £4,674	Unsuccessful	£0.00
Landcare	Easter Egg Extravaganza 2023	Received	£20.00
Narcotics Anonymous Donation	Meeting Hire Charge	Received	£30.00
Pop Inn Café Management Committee	Pay What You Can Lunches	Received	£50.00
Private Donation	Kingsgate Park Play Area	Received	£20.00
Private Donation	Kingsgate Park - Planting	Received	£291.67
Renishaws	Early History Event £900	Awaiting response	£0.00
SGC - Active Travel Grant	Cycle facilities	Received	£500.00
SGC - Area Wide Grant Round 1	YMCA - Ceiling improvements £1,500	Unsuccessful	£0.00
SGC - Area Wide Grant Round 2	PIC Outside Seating	Received	£500.00
SGC - Area Wide Grant Round 2	Armadillo Audio and Visual Equipment	Received	£500.00
SGC - CIL	Kingsgate Park Toilets and Old Yate Strategy	Received	£13,519.02
SGC - Community Welcome Spaces	Warm Welcome - various venues	Received	£3,000.00
SGC - Community Grants Fund	Community Engagement Assistant	Received	£10,000.00
SGC - Contribution to Planting Scheme	Eastfield Drive planting scheme	Received	£8,000.00
SGC - Greening the High Street	Station Road Sustainable Planting Scheme	Received	£3,500.00
SGC - MAF	MAF - Covid Memorial Seat	Received	£533.00
SGC - MAF	MAF - Positive Activity Equipment	Received	£374.00
SGC - MAF	MAF - Warm Welcome	Received	£400.00
SGC - MAF	MAF - YABHW	Received	£2,000.00
SGC - S106	Outdoor Sports - YOSC	Awarded	£11,786.07
SGC - S106	Play Improvements - Millside Playzone	Awarded	£9,718.75
SGC - S106	Sunnyside Playing Fields - Drainage £87,275.84	Awaiting response	£0.00
Toni Licata	Easter Egg Extravaganza 2023	Received	£50.00
Various Stall Holders	Yate Rocks! 2023	Received	£2,805.00
WECA Round 2 -Pollinator Fund	LNAP actions	Awarded	£12,160.54
Y & DHC Friends Group	Yate Heritage Centre Event Chairs	Received	£200.00
Yate United Charities	Warm Welcome - various venues	Received	£711.50
			£83,764.55

Yate and District Heritage Centre Trust Charity Commission Register No: 1110300 Fundraising Report to 31 March 2024

'funds listed below are raised and administered by the Yate Heritage Centre Trust in line with the Trust's Governing Document dated 20th May 2003

Application of Income. This is reported to Yate Town Council by way of transparency, the funds are not passed to the council'

Name of Organisation	Project Identified	Status of Application	Amount Awarded
Dodinton Parish Council	Equipment	Received	£150
Dodinton Parish Council	Workshops	Received	£300
King charles III Charitable Fund	South Yate Heritage Project £3,094	Awaiting response	£0
Richard Newman	Clocking Off Exhibition	Received	£168
SGC AWG Funding	International Festival 2024	Received	£1,500
SGC Grant	Museum Service	Received	£2,800
SGC MAF Funding	On & Off the Rails Exhibition (with other museums)	Received	£1,500
SGC MAF Funding	St George's Celebrations 2024	Received	£250
Society Merchant Ventures	South Yate Heritage Project £788	Awaiting response	£0
Westerleigh Parish Council	Workshops	Received	£300
Wickwar Parish Council	Workshops	Received	£275
Yate Town Council	Revenue	Received	£2,000
Yate Town Council	St George's Celebrations	Received	£500
			£9,743